



UWA STUDENT GUILD
The University of Western Australia
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Pelican Magazine | Literature and Creative Writing Editor

Position Description

Pelican is the second oldest student newspaper in Australia. Writing shapes culture and so society and creative writers have a unique capacity to reflect our lives and priorities back to us. We all had to read books in English at school, we have to write thank you cards: creative writing and literature matters because it gives us the space to empathize and to imagine what life is like for people who are not us. It is vital *Pelican* covers what is happening in the writing space globally and locally in a reliable, balanced and consistent way both online and in our print issues and also is a space for young writers to be mentored and to have their work published.

We are looking for someone who isn't embarrassed to aggressively love poetry or creative writing to be our 2018 Literature Editor. We want someone who is highly organized and able to meet hard deadlines, who can produce written content to an exceptionally high quality and who can dedicate a minimum of six hours per week to *Pelican*. We need you to be a team player and a leader with innovative ideas to creating content across print, online and social platforms. If you have an idea for a podcast or YouTube series that promotes and celebrates Western Australian Literature, we might melt a little. If you can get Tim Winton to be on it, we will cry happy, symbolic tears. Ideally, you would have written for *Pelican* or literature journals before and you have ideas about how to do Lit reviews differently, although this isn't essential (while a keep cup is essential). Above all, we need you to be upfront, up to date with what is happening in the lit scene, read regularly and widely, consume a variety of different media and be passionate about the magazine and committed to producing and facilitating a space for new writing. You also need to invite ten of your friends to like the *Pelican* Facebook page.

Purpose of Position

The purpose of a section editor is to manage a particular interest area for the Magazine through creation and facilitation of content. The Literature Editor is in charge of the entirety of the Literature section of the magazine – covering what is happening in Australia's writing scene to the Perth scene. This role is huge, so we are hoping to have you manage a team of creative writers and literature reporters. We are open to ideas as to how you see the structure and management of the position working best.

Roles and Responsibilities

- Consistently create political content across a variety of mediums
 - Producing at least two articles a week for online, whether this be individually or sourcing from the Literature Reporting team. Publishing at least two pieces of creative writing a week.
 - Responsible for a four page spread in the print issue – there will be six print issues in 2018. Again, responsible for writing, sourcing and coordinating content from Literature team and wider contributors.
 - Assist Executive Editors in commissioning and sourcing content across new mediums – such as satirical videos, podcasts, memes, cartoons, zines.
- Managing relationships with partners and organizations – this could look like working with UWA English academics, liaising with the Creative Writing and Poetry Society of UWA, local Literary/Writing organizations to promote events, staying up to date with WA Literary Festivals, regularly going to launches and consistently reading the writingWA newsletter.
- Co-ordinate book review opportunities with contributors and reviewers.
- Managing Literature team (or the portfolio in a way that suits you)
 - Design and implement incentive structures (competitions/rewards) for new and current contributors to be involved with writing content. Ensure there is a diversity of contributors and ideas.
- Co-editing works by content creators in association with the Executive Editors

- Assist Executive editors as requested and required
- Attend editorial meetings, reply to emails in a timely fashion
- Prioritize self-care and downtime, to ensure that work with *Pelican* is of the highest standard possible and something you are proud to put on your resume

Duties to the UWA Guild

- Commitment to Guild regulations
- Commitment to Pelican publication regulations in accordance with our editorial policy.
- Take reasonable care for your own health and safety and for the health and safety of others

Timeline

- Monday, 4 December: Applications open
- Monday, 18 December: Applications close
- Tuesday, 19 December – Thursday 21 December: Phone/Skype interviews
- Friday, 22 December: Positions publically announced

To Apply

Please fill out this application form – <https://www.surveymonkey.com/r/2BRMLK2>

It should take you an hour. This is because we have a fetish for online forms. It's also because we want you to take this application seriously and to be honest with yourself about what you have on next year and whether you have the time to consistently contribute to Pelican. It's also a chance to pitch us ideas, show us some of your writing and tell us a bit about yourself. We love oversharing, so the more information you can give us, the better.

Questions

Don't be strangers! Email pelican@guild.uwa.edu.au or feel free to message Josh or Katie on Facebook.