



UWA STUDENT GUILD  
The University of Western Australia  
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## Pelican Magazine | Campus News Editor

### Position Description

*Pelican* is the second oldest student newspaper in Australia. There is so much happening at UWA every single day. We want our student magazine to reflect that. It is vital *Pelican* covers what is happening globally and locally in a reliable, balanced and consistent way both online and in our print issues.

We are looking for someone who understands the nuances of UWA to be our 2018 Campus News Editor. We want someone who is highly organized and able to meet hard deadlines, who can produce written content to an exceptionally high quality and who can dedicate a minimum of six hours per week to *Pelican*. We need you to be a team player and a leader with innovative ideas to creating content across print, online and social platforms. If you have an idea for a podcast or You tube series, we might melt a little. Ideally, you would have written for before and you have ideas about how to do news reporting differently, although this isn't essential (while a keep up *is* essential). Above all, we need you to be upfront, a self-deprecating BNOC or someone who just is very good at being up to date, read regularly and widely, consume a variety of different media and be passionate about the magazine and committed to producing high quality student journalism. You also need to invite ten of your friends to like the *Pelican* Facebook page.

### Purpose of Position

The purpose of a section editor is to manage a particular interest area for the Magazine through creation and facilitation of content. The Campus News Editor is in charge of the entirety of the Campus News section of the magazine. This role is huge, so we are hoping to have you manage a team of reporters. We are open to ideas as to how you see the structure and management of the position working best.

### Roles and Responsibilities

- Consistently create content across a variety of mediums
  - Producing a short report everyday of what is happening on campus – promoting club events, reviewing lectures in a sassy, fun way
  - Responsible for a two page spread in the print issue – there will be six print issues in 2018. Again, responsible for writing, sourcing and coordinating content from Politics team and wider contributors.
  - Assist Executive Editors in commissioning and sourcing content across new mediums – such as satirical videos, podcasts, memes, cartoons, zines.
- Managing relationships with partners and organizations – this looks like working with clubs and FacSocs to see what is happening on UWA campus.
- Working to give students an understanding of what they can do on campus to enhance their experience – this can be talking with clubs or academic based – be holistic with 'beat reporting'
- Co-editing works by content creators in association with the Executive Editors
- Assist Executive editors as requested and required
- Attend editorial meetings, reply to emails in a timely fashion
- Attend Guild Council Meetings, potentially coordinate with the Politics editor and Executive editors to report on meetings and juicy guild news. Actively report on and engage in Guild Politics or work with the Campus News Editor to do this.
- Prioritize self-care and downtime, to ensure that work with *Pelican* is of the highest standard possible and something you are proud to put on your resume

### Duties to the UWA Guild

- Commitment to Guild regulations
- Commitment to Pelican publication regulations in accordance with our editorial policy.
- Take reasonable care for your own health and safety and for the health and safety of others

### **Timeline**

- Monday, 4 December: Applications open
- Monday, 18 December: Applications close
- Tuesday, 19 December – Thursday 21 December: Phone/Skype interviews
- Friday, 22 December: Positions publically announced

### **To Apply**

Please fill out this application form – <https://www.surveymonkey.com/r/2BRMLK2>

It should take you an hour. This is because we have a fetish for online forms. It's also because we want you to take this application seriously and to be honest with yourself about what you have on next year and whether you have the time to consistently contribute to Pelican. It's also a chance to pitch us ideas, show us some of your writing and tell us a bit about yourself. We love oversharing, so the more information you can give us, the better.

### **Questions**

Don't be strangers! Email [pelican@guild.uwa.edu.au](mailto:pelican@guild.uwa.edu.au) or feel free to message Josh or Katie on Facebook.